

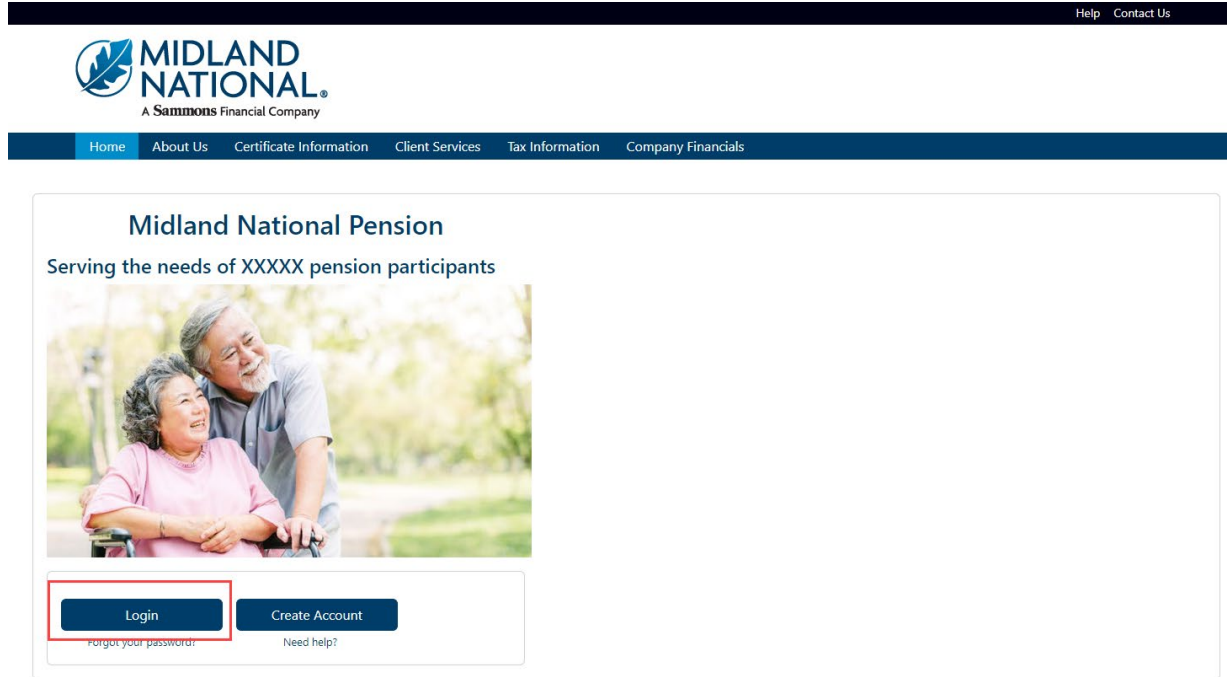
Change Your Email Instructions

Link to Pension Website:

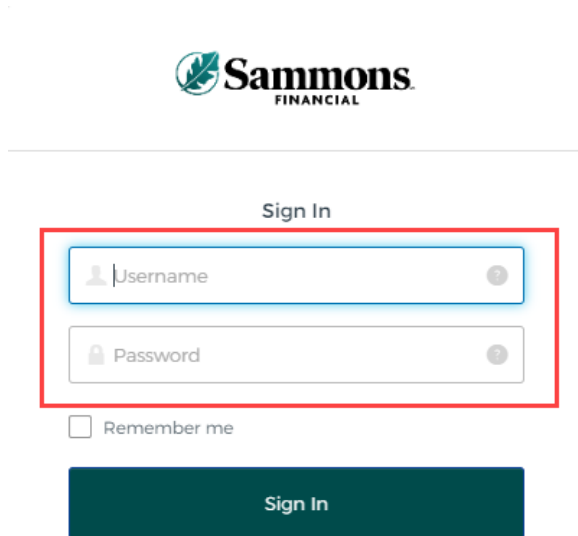
<https://www.midlandnationalpension.com>

Logging In:

1. Click on the 'Login' button located at the bottom of the screen



2. Type in your username and password



3. Click on the 'Sign In' button



Sign In

Remember me

4. You may be asked to authenticate in the following situations:

- a. If you are logging in for the first time
- b. If you haven't logged into your account for at least 90 days
- c. If you are logging into your account with a different device

NOTE: Screens below will show an example for each authentication type

Google Authenticator:

- a. The following screen appears



Google Authenticator

Enter your Google Authenticator passcode

Enter Code

Do not challenge me on this device for the next 90 days

- b. Go into your Google Authenticator app located on the device you used to register your account
- c. Type in the authentication code displayed in Google Authenticator within the 'Enter Code' field



Google Authenticator

Enter your Google Authenticator passcode



Enter Code

Do not challenge me on this device for the next 90 days

Verify

- d. To ensure that you don't receive this message every time you access your account, click on the checkbox under the 'Enter Code' field that displays the following verbiage:

'Do not challenge me on this device for the next 90 days'



Google Authenticator

Enter your Google Authenticator passcode

Enter Code

 Do not challenge me on this device for the next 90 days

- e. Click on the 'Verify' button

Google Authenticator

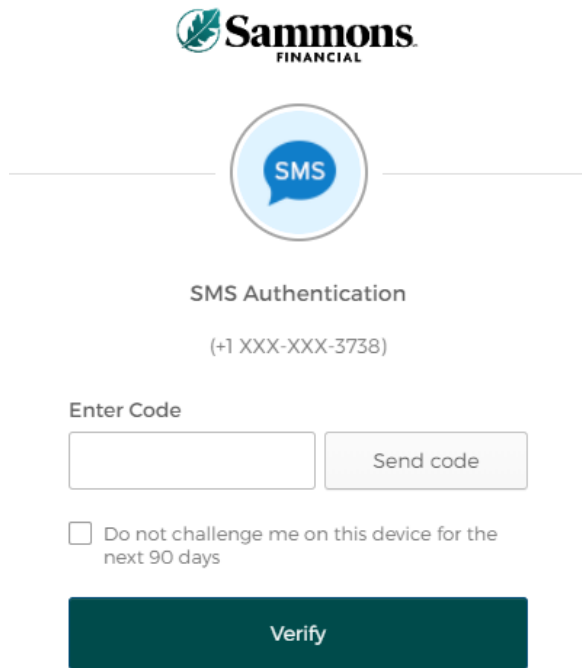
Enter your Google Authenticator passcode

Enter Code

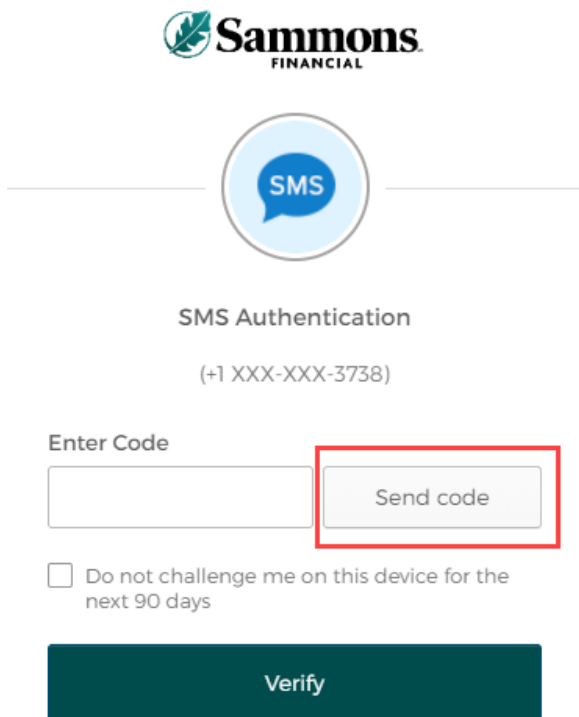
 Do not challenge me on this device for the next 90 days

SMS Authentication:


- a. The following screen appears




- b. Click on the 'Send code' button



- c. Type in the authentication code you received via the authentication method you selected when you registered your account within the 'Enter Code' field





SMS Authentication
(+1 XXX-XXX-3738)

Enter Code


Send code


Do not challenge me on this device for the next 90 days

Verify

- d. To ensure that you don't receive this message every time you access your account, click on the checkbox under the 'Enter Code' field that displays the following verbiage:

'Do not challenge me on this device for the next 90 days'





SMS Authentication
(+1 XXX-XXX-3738)



Enter Code

Send code

Do not challenge me on this device for the next 90 days

Verify

- e. Click on the 'Verify' button

SMS Authentication



(+1 XXX-XXX-3738)

Enter Code

 Do not challenge me on this device for the next 90 days

Voice Call Authentication:

- a. The following screen appears



Voice Call Authentication

(+1 XXX-XXX-3738)

Enter Code

 Do not challenge me on this device for the next 90 days

- b. Click on the 'Call' button



Voice Call Authentication

(+1 XXX-XXX-3738)

Enter Code

 Do not challenge me on this device for the next 90 days

- c. You will receive a call from a phone number based upon the authentication method you selected when you registered your account. Type in the code provided in the phone call within the 'Enter Code' field

Voice Call Authentication



(+1 XXX-XXX-3738)

Enter Code

 Do not challenge me on this device for the next 90 days

- d. To ensure that you don't receive this message every time you access your account, click on the checkbox under the 'Enter Code' field that displays the following verbiage:

'Do not challenge me on this device for the next 90 days'






Voice Call Authentication
(+1 XXX-XXX-3738)

Enter Code

 Do not challenge me on this device for the next 90 days

- e. Click on the 'Verify' button

Voice Call Authentication
(+1 XXX-XXX-3738)

Enter Code

 Do not challenge me on this device for the next 90 days

5. The following screen will be displayed:

The screenshot shows the top navigation bar with 'Help', 'Contact Us', and 'Logout' links. Below is the Midland National logo, 'A Sammons Financial Company'. A dark blue navigation bar contains 'Home', 'About Us', 'Certificate Information', 'Client Services', 'Tax Information', and 'Company Financials'. The main content area features a 'Welcome <Your Name>' message above a photograph of an elderly couple. Below the photo is a white box containing a dark blue 'View Certificate' button and two links: 'Change your password' and 'Change your email'.

Change Your Email:

1. Click on the 'Change your email' link located under the 'View Certificate' button

This screenshot is identical to the previous one, but the 'Change your email' link is highlighted with a red rectangular box to indicate the next step in the process.

2. When the following screen appears, do the following:

- a. Type in your current email address
- b. Type in your new email address
- c. Click on the 'Change Email' button

The screenshot shows the 'Change Email' form on the Midland National website. At the top right, there are links for 'Help', 'Contact Us', and 'Logout'. The Midland National logo is on the left, with the tagline 'A Sammons Financial Company'. Below the logo is a navigation menu with 'Home', 'About Us', 'Certificate Information', 'Client Services', 'Tax Information', and 'Company Financials'. The main content area is titled 'Change Email' and contains the following text:

- Provide your updated email information within the fields below and click on the 'Change Email' button below to submit your changes
- This update will perform the following:
 - Change the email address on file as part of your participant information
 - Change your username required for accessing your information on this website
- Click on the 'Cancel' button to cancel the change and be returned to the Home page

Below the text are two input fields: 'Current Email' and 'New Email', both containing the placeholder text 'name@domain.com'. At the bottom of the form are two buttons: 'Change Email' (highlighted with a red box) and 'Cancel'.

3. The following screen is displayed

The screenshot shows the 'Email Changed' confirmation message on the Midland National website. At the top right, there are links for 'Help', 'Contact Us', and 'Logout'. The Midland National logo is on the left, with the tagline 'A Sammons Financial Company'. Below the logo is a navigation menu with 'Home', 'About Us', 'Certificate Information', 'Client Services', 'Tax Information', and 'Company Financials'. The main content area is titled 'Email Changed' and contains the following text:

Your email has been successfully changed to 'hmunster23@gmail.com'. The next time you log in, you will need to use the new email address. Click [here](#) to return to the Midland National Pension Home Page.

The word 'here' in the text is highlighted with a red box.

4. Click on the word 'here' to return to the home page

5. To cancel changing your email and be returned to the Home page, click on the 'Cancel' button

Help Contact Us Logout

MIDLAND NATIONAL
A Sammons Financial Company

Home About Us Certificate Information Client Services Tax Information Company Financials

Change Email

- Provide your updated email information within the fields below and click on the 'Change Email' button below to submit your changes
- This update will perform the following:
 - Change the email address on file as part of your participant information
 - Change your username required for accessing your information on this website
- Click on the 'Cancel' button to cancel the change and be returned to the Home page

Current Email

New Email

Change Email Cancel

Need Help?

Click on the 'Help' link located in the upper right corner of the home page to get specific instruction on how to make changes or navigate the website.


Help Contact Us

MIDLAND NATIONAL
A Sammons Financial Company

Home About Us Certificate Information Client Services Tax Information Company Financials

Midland National Pension

Serving the needs of XXXXX pension participants



Login Create Account

Forgot your password? Need help?

If you have questions, you can contact us via phone/fax/email. Our contact information is listed below:

Midland National Pension

4225 38th Street South, Suite 201

Fargo, ND 58104

Toll-Free Phone: 1-833-496-0546

Fax: 1-701-433-6625

Email: CM-PRT@sfgmembers.com

Web Support: CM-PRTWebSupport@sfgmembers.com